



Minutes of meeting

LOCAL COMMITTEE (WAVERLEY)

Date: FRIDAY 6 JUNE 2008

Time: 2.00PM

Place: GODALMING BAPTIST CHURCH

Members present:

Surrey County Council

Dr A Povey (Waverley Eastern Villages) (Chairman)
Mrs P Frost (Farnham Central) (Vice-Chairman)
Mr C Baily (Cranleigh and Ewhurst)
Mr J Farmer (Farnham North)
Mr D Harmer (Waverley Western Villages)
Mr P Martin (Godalming South, Milford and Witley)
Mr D Munro (Farnham South)

Waverley Borough Council

Mr M W Byham (Bramley, Busbridge and Hascombe)
Mr S P Connolly (Godalming Farncombe and Catteshall)
Mr B A Ellis (Cranleigh West)
Mr R A Gordon-Smith (Godalming Charterhouse)
Mr R A Knowles (Haslemere East and Grayswood)
Mr R J Steel (Farnham Moor Park)
Mr J A Ward (Farnham Shortheath and Boundstone)

All references to Items refer to the Agenda for the meeting.

The Chairman welcomed new Borough Council representatives to the Committee and congratulated Mr John Hilder on his appointment as Local Highways Manager (LHM) for Waverley. The Chairman indicated that discussion on Items 15-17 would be reserved for County Councillors.

17/08 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS (Item 1)

Apologies were received from Mr C Slyfield, Mrs C Stevens and Mr K Webster. Mr A Lovell was absent.

18/08 MINUTES OF THE LAST MEETING: 7 March 2008 (Item 2)

The minutes were agreed to be a correct record of the meeting and signed by the Chairman.

19/08 DECLARATIONS OF INTEREST (Item 3)

Declarations of prejudicial interest were received in relation to Item 17 from Mr C Baily, Mrs P Frost and Mr P Martin on the grounds of their membership of Waverley Borough Council and their involvement in the determination of the planning application in question.

20/08 PETITIONS (Item 4)

There were no petitions.

21/08 FORMAL PUBLIC QUESTIONS (Item 5)

Four public questions were received; these are set out with responses at **Annexe 1**.

22/08 MEMBERS' QUESTIONS (Item 6)

There were no members' questions.

EXECUTIVE FUNCTIONS: TRANSPORTATION MATTERS

23/08 LOCAL TRANSPORT PLAN: TRANSPORTATION CAPITAL BUDGET 2008-2009, CAPITAL ROAD MAINTENANCE AND LOCAL REVENUE ROAD MAINTENANCE BUDGETS 2008-2009 (Item 7)

The Committee noted the decision of the Executive to rebalance expenditure on highways to allow significant investment in maintenance along with the arrangements for carrying forward unfinished commitments from 2007-2008. It was hoped that resources might become available during the year to increase the capacity to undertake more improvement schemes.

Resolved to:

- (i) Agree the transportation schemes that will form the revised Waverley Local Transport Plan programme for 2008-2009, subject to confirmation of funding.
- (ii) Authorise the LHM to progress the transportation schemes contained in the programme in consultation with local elected members and associated Task Groups.
- (iii) Subject to approval of recommendations (i) and (ii), authorise the LHM to consider any objections submitted following the statutory advertisement of the following schemes, in consultation with the Chairman and/or Vice-Chairman of the Local Committee and relevant local councillors:
 - (a) Vertical traffic calming (road tables/speed cushions) in Shortheath Road at the Sandrock Hill junction (Farnham).
 - (b) Revised speed limits on the A286 at Brook.
- (iv) Subject to the satisfactory resolution of recommendation (iii) above, approve the schemes for construction. In the event that a resolution cannot be reached the matter will be referred to the Committee for decision.
- (v) Note the programme of re-surfacing and surface dressing schemes in Waverley in 2008-2009 and that the Head of Highways has asked whether the Local Committee wishes to suggest switching schemes on the 2008-2009 programme for schemes included in the Waverley future years programme.
- (vi) Agree to the allocation of the £103,000 revenue maintenance budget for 2008-2009 as detailed in this report.

Reason for decision: The Committee is required to agree a programme of schemes and a provisional decision will allow work on prioritised schemes to progress, subject to funding being confirmed.

24/08 **ESTABLISHMENT OF TASK GROUPS REPORTING TO THE LOCAL COMMITTEE (Item 8)**

Resolved:

- (i) That the Local Transport Plan (LTP) Task Group should continue for the Council year 2008/2009 reporting to this Committee.
- (ii) That the following Transportation Task Groups should continue for the Council year 2008/2009 reporting to the LTP Task Group on funding priorities and directly to the Committee on scheme consultations:

Farnham
Godalming, Milford and Witley
Haslemere and Western Villages
Cranleigh and Eastern Villages

- (iii) That the Terms of Reference for Task Groups set out at Annexe 1 of the report should be confirmed.
- (iv) That the Committee should continue to nominate members to the joint Surrey County Council/Hampshire County Council Task Group.
- (v) That the membership of the task groups for the Council year 2008/09 should be as set out in **Annexe 2** and to agree that representation from relevant partner agencies should be sought.

Reason for decision:

The task groups provide an opportunity for the involvement of representative bodies other than Committee members and to develop partnership working.

25/08 **B2131 ST CHRISTOPHER'S GREEN, HASLEMERE: RESPONSE TO PETITION (Item 9)**

Resolved to:

- (i) Note the concern of residents and the response set out above.
- (ii) Refer the matter to the Haslemere and Western Villages Transportation Task Group for the consideration of options.

Reason for decision:

The Committee is required to respond to petitions received but improved crossing provision at this location has not been prioritised in the current financial year and no funding has therefore been allocated at present.

26/08 **TRAFFIC ORDERS FOR SIGNED SPEED LIMITS (Item 10)**

Resolved:

- (i) That the intention of the County Council to make Orders under Sections 84, 85 & 86 and Part III and Part IV of Schedule 9 of the Road Traffic Regulation Act 1984 to impose the following speed limits on sections of the roads set out below be advertised and that, if no objections are maintained, the Orders be made:

Thursley Village: Dyehouse Road and The Street	20mph
Bourne Crossroads, Farnham: A287 Frensham Road, Burnt Hill Road, Lodge Hill Road, School Lane	20mph
Ellens Green Village: Horsham Road, Somersbury Lane,	40 or 50mph

Furzen Lane, Cox Green	
Hindhead: Hazel Grove	30mph

- (ii) That the consideration and resolution of any objections or representations received as a result of advertising and consultation for the proposed Traffic Regulation Orders be delegated to the Local Highways Manager in association with the Chairman and/or Vice-Chairman of the Local Committee and relevant local councillors.

Reason for decision:

The decision was necessary to ensure that these signed speed limits are enforceable.

EXECUTIVE FUNCTIONS: NON-TRANSPORTATION MATTERS

27/08 THE WORK OF THE SAFER WAVERLEY PARTNERSHIP (Item 12)

The Committee welcomed the reductions in crime reported and noted the range of approaches to enforcement and prevention which are available to Surrey Police and to the Partnership to address offending and concerns about anti-social behaviour. The Committee discussed with representatives of the partnership ways in which the number of road traffic accidents involving death or serious injury might be reduced, e.g. through targeted activity with young drivers. It was felt that the Partnership's activities would benefit from better publicity and members expressed some concern at the level of responsiveness of Surrey Police's call-handling centre.

Mrs P Frost nominated Dr A Povey, seconded by Mr D Harmer, as the Committee's representative at Executive meetings of the Safer Waverley Partnership.

Resolved to:

- (i) Note the contents of the report and the activities of the Partnership in the year 2007-2008.
- (ii) Request that its observations be noted by the Partnership.
- (iii) Appoint Dr A Povey as its representative at Executive meetings of the Safer Waverley Partnership.

Reason for decision:

The Committee wishes to receive periodic reports on the work of the Safer Waverley Partnership, its achievements and priorities and to consider its contribution to these.

28/08 **LOOKED AFTER CHILDREN IN WAVERLEY (Item 13)**

The Committee noted that enhancing the educational attainment of “Children and Young People in Care” is a priority for the County Council and that additional support is available to schools to achieve this. The emphasis is on ensuring that young people maximise their potential and this may include encouragement to proceed to Further or Higher Education and preparation for employment. The importance of having a range of interests is important to young people in care and members noted Waverley Borough Council’s arrangements for providing free access to leisure facilities to young people in care and foster families.

Every effort is made to enable young people to be cared for within their extended families or by foster-carers within their locality and the recruitment of foster-families with the skills to effectively manage behaviour is a priority and is actively promoted by the County Council.

The Committee noted the debt of gratitude owed to foster-carers and those officers who support children and young people in the care of the County Council.

Resolved to:

- (i) Note the information provided on the position of children and young people in care in Waverley.
- (ii) Support children and young people in care in Waverley by:
 - Promoting access to leisure
 - Identifying work experience placements and work trials for care-leavers
 - Ensuring that all schools have appointed a governor with responsibility for students in care
 - Promoting fostering

Reason for decision:

The resolutions support efforts to narrow the gap between Children and Young People in Care and other children.

[Mr D Harmer left the meeting at this point.]

29/08 **YOUTH DEVELOPMENT SERVICE: REPORT ON ACTIVITIES IN 2007-2008 (Item 14)**

The Chairman offered the Committee’s congratulations to officers for their achievements during the year. The Youth Development Officer thanked members for their support and acknowledged the extent to which progress had been made in partnership. It was reported that additional staff had been recruited in Godalming and it is envisaged that the service’s response to the needs of this area can now be expanded.

Concern was expressed about the sustainability of the personal advice provided to young people by Connexions in future years.

By way of correction it was pointed out that the Cranleigh Young Person of the Year award was organised by the Parish Council

Resolved to note and welcome the progress made in 2007-2008.

Reason for decision:

The Committee considers that the service and its partners have worked successfully during the year.

NON-EXECUTIVE FUNCTIONS: NON-TRANSPORTATION MATTERS

30/08 LOCAL COMMITTEE BUDGETS 2008-2009 (Item 15)

Resolved to:

- (i) Note the list of actions carried out under delegated authority in relation to the financial year 2007-2008.
- (ii) Divide the Committee's revenue and capital ("voluntary organisations") budgets equally amongst the members of the Committee and to use the local capital allocation ("highways") to supplement the Local Transportation Plan capital budget.
- (iii) Delegate to the Area Director (Guildford and Waverley) the authority to approve budget applications (and refunds) of up to and including £1000, subject to these being reported to the Committee at the following meeting.
- (iv) Delegate responsibility for expenditure of the County Council's local crime and disorder funds in Waverley to the Area Director (Guildford and Waverley).
- (v) Approve the two applications for expenditure annexed to the report.

Reason for decision:

The Committee is required to agree arrangements for the allocation of its budgets.

[Mrs P Frost and Mr J Farmer left the meeting during this item.]

31/08 LOCAL COMMITTEE FORWARD PROGRAMME 2008-2009 (Item 16)

Resolved to note the proposed Forward Programme.

Reason for decision:

The report was provided for information.

[Mr C Baily and Mr P Martin left the meeting at this point.]

32/08 EAST STREET, FARNHAM: REDEVELOPMENT (Item 17)

The meeting being inquorate, there was no discussion on this matter.

The meeting closed at 4.20pm

..... **(Chairman)**

Contact:

Dave Johnson (Area Director)
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David North (Local Committee and Partnership Officer)
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ANNEXE 1

Item 5: Public Questions and Responses

1. From Mr Andrew MacLeod

The South Farnham Residents Association (SOFRA) is grateful to the Local Committee, and in particular our local councillors Pat Frost and Roger Steel, for the interest that they have taken in resolving the serious parking and traffic problems in South Farnham. We are pleased that this has resulted in a budget of £30,000 for an "Assessment of parking requirements for North/South Farnham". We note from the last Local Committee papers that the action required is to "Work with Resident's Associations (RAs) to produce a schedule and implement proposals". On behalf of SOFRA, I wish to ask if a plan of action and timescale been drawn up for how the Council transport experts are to work with SOFRA and the other RAs and how soon can we get involved in pushing this work forward ?

Response

The Committee is most grateful for the work done by the South Farnham Residents Association (SOFRA) in consulting with residents, and coming forward with suggested amendments to on-street parking restrictions in that part of the town which are expected to be supported by the majority of those living there. This work is of great value in giving a head start to the review.

Officers are now considering the report submitted by SOFRA, alongside other requests and suggestions. Particular attention will be given to road safety issues, such as parking at junctions, parking that impedes access for emergency and refuse vehicles, and the needs of residents who have no opportunity to park within their own curtilage. Following this initial work officers will confer with local members and representatives of residents associations including SOFRA, a process that will start this summer and continue into the autumn. The objective is to produce proposed changes that meet the criteria above, and have the support of residents across an area as a whole, rather than in individual roads.

An item will be brought to this committee in December 2008, seeking authorisation to advertise the revised restrictions. If approved, it is expected that public notices will be placed in January 2009, to which people have a month to respond with their views. Depending on the level of support or objection, it may be necessary to bring a second report to this committee in March 2009, seeking final authorisation to implement the changes.

2. From Mr Derrick Price

The South Farnham Residents Association (SOFRA) understands, from the initial feedback that we have had about the Farnham Parking Assessment, that some urgent "hotspot" problems are likely to be tackled first. SOFRA would support this view in the case of St George's Road in South Farnham, which has some very specific stand alone problems. However, no SOFRA resident would regard Waverley Lane as being a stand-alone hotspot in the same category as St George's Road. Waverley Lane does have serious parking and traffic

problems caused by uncontrolled parking outside of the existing station CPZ area, particularly at school run times, when four large school buses arrive outside of St Polycarp's School together with the school parents' cars. Unfortunately extending parking restrictions in Waverley Lane alone will do very little to solve the parking problems in the area; in fact it would almost certainly make the situation worse. Broomleaf Road, Lynch Road and Longley Road will become even more crowded with the parked cars of railway commuters, town centre commuters and school parents. Menin Way, which has very similar problems to Waverley Lane with an even larger school population, will become even more crowded with the parked cars of Hospice visitors and volunteers and school buses and school parents' cars. A parking plan for Waverley Lane alone would do nothing to encourage South West Trains to extend the Farnham Station Car Park and would be very unlikely to gain the approval of local residents if put forward to public consultation. I wish to ask, on behalf of SOFRA, how soon we can get involved in discussing this matter with the Council transport experts ?

Response

Mr Price highlights some of the pressures on parking in south Farnham resulting from commuters using the station, the presence of the hospice, and the local schools.

Referring to the response to Mr Andrew MacLeod's question above, the review will be on an area-wide basis, so the concern that Waverley Lane will be considered in isolation is unfounded. Officers expect to enter discussions with SOFRA representatives over the next month or so.

3. From Mr David Kirkham

Reading the Public Questions and Responses of the Waverley Local Committee meeting held on the 8 June 2007 I noticed that David Coombes was concerned about the, then, new traffic calming measures on the Brighton Road, Godalming, outside Busbridge Junior School. He wrote "The cushions in both directions at this point are too close to the edge of the road, and to attempt to negotiate them risks entanglement with the hedging."

You replied that the scheme had been designed in accordance with the guidance but the contractor had failed to follow your instructions and that you had instructed the contractor to remedy this defect.

I've recently cycled this road and found, a year later, that the positions of speed cushions are unchanged. I have two questions:

1. What was the date of the communication between you and the contractor instructing them to remedy this defect ?
2. When will the work to change the speed cushions be carried out ?

Response

The contractor was so instructed prior to the meeting of 8 June 2007, and it was agreed by officers that the work should be carried out at the same time that the traffic calming and parking scheme was installed in the lower section

of Brighton Road, to reduce the disruption of carrying out two sets of work in the same road at different times.

On investigation, it was found that the cushion to the south of the controlled crossing the carriageway was wider than it appeared, because the edges of the road had become covered by encroaching banks. The banks were cut back in the vicinity of the cushions to achieve the desired width of 850mm for cyclists. However, Mr Kirkham considers that there is still insufficient width for cyclists, and officers will again investigate his concerns.

4. From Ms Joanne Barry

Please could the Local Committee consider reviewing the speed limit on Munstead Heath Road (Bramley/Busbridge). I live on Munstead Heath Road and am submitting this request in the light of recently lowered speed limits on other Surrey roads and the designation of Munstead Heath Road as part of the Surrey cycle way.

I and many others have long been concerned about the speed limit of 60mph, given the nature of this road, plus traffic volume, in addition to the encouragement now given to cyclists to use the road as part of the Surrey cycle way. It seems timely and necessary for a review of the speed limit taking all these factors into account.

Response

Munstead Heath Road serves as the most direct link from the south of Godalming to Bramley, and as such it is well used, particularly during peak hours.

The road is typical of a sunken rural lane: predominantly narrow, lacking verges or footways, and with limited visibility due to bends and crests. It currently has a 60mph speed limit, and would almost certainly qualify for a lower limit under the County Council's Speed Limit Assessment Policy.

However, a speed limit review for Munstead Heath Road has not been prioritised for progression in the current year. Ms Barry's request for such a review will be considered for prioritisation against others by the Cranleigh and Eastern Villages Transportation Task Group, meeting later in the year.

ANNEXE 2

Item 8: Membership of Task Groups for 2007-2008

The representation of Waverley Borough, Godalming and Farnham Town and Cranleigh Parish Councils has now been notified.

Local Transport Plan Task Group

Surrey CC: Dr A Povey (Chairman), Mrs P Frost, Mr P Martin, Mr P D Harmer, Mr C Baily
Waverley BC: Mr R Knowles, Mr R Steel, Mr K Webster (substitute: Mr A Lovell)

Farnham Transportation Task Group

Surrey CC: Mrs P Frost (Chairman), Mr D Munro, Mr J Farmer; Waverley BC: Mr L Bate, Mr R Frost, Mr J Ward; Farnham TC: Mr A Lovell, Mr R Steel.

Godalming, Milford and Witley Transportation Task Group

Surrey CC: Mr P Martin (Chairman), Mr C Slyfield; Waverley BC: Mr R Gordon-Smith, Mr K Webster; Godalming TC: Mr S Connolly, Mr S Cosser; plus one member to be invited from Witley PC to be involved when Witley/Milford matters are under consideration.

Haslemere and Western Villages Transportation Task Group

Surrey CC: Mrs C Stevens (Chairman), Mr P D Harmer; Waverley BC: Mr R Knowles, Mr B Morgan; plus two members to be invited from Haslemere TC, and one each from the following PCs to be involved when matters relevant to their parishes are under discussion: Churt, Thursley, Witley (for Brook only), Tilford, Elstead, Frensham, Dockenfield; the Chairman of Peper Harow Parish Meeting would be invited if required.

Cranleigh and Eastern Villages Transportation Task Group

Surrey CC: Mr C Baily (Chairman), Dr A Povey; Waverley BC: Mr B Ellis, Mr K Reed; Cranleigh PC: Mr J Bainbridge; plus one each to be invited from the following PCs to be involved when matters relevant to their parishes are under discussion: Ewhurst, Wonersh, Bramley, Busbridge, Hambledon, Hascombe, Alfold, Dunsfold, Chiddingfold.

Joint Hampshire/Surrey Working Group

Mr D Munro, Mrs P Frost, Mr D Harmer

ANNEXE 3

The meeting was preceded by an informal public question time. The following is a summary of the matters raised.

1. Mrs Betty Ames

Mrs Ames referred to the installation of a pavement and associated adjustments to the highway in Stovolds Hill, Alfold/Bramley which is currently under way and asked about the source of funding, the absence of consultation and the nature of the plans.

The Local Highways Manager replied that the County Council had responded to pressing community safety concerns, endorsed by Surrey Police, and had funded the work from a centrally administered budget. The scheme was designed to improve pedestrian safety and to compensate for the addition of the pavement on the west side of the road by extending the carriageway in an easterly direction. Measures were also planned to discourage the high speeds which have been experienced in the area.

2. A Chiddingfold resident

The question concerned the Committee's role in relation to the current major planning application at Dunsfold Park and the associated highways implications.

The Chairman explained that the application will be determined by Waverley Borough Council and that the County Council, as a statutory consultee, would be making a submission on the implications for its services, including transportation. This submission is in preparation and the Chairman, as the relevant local County Councillor, would be consulted on its contents.

Depending on the outcome of the Borough Council's consideration of the matter, the Local Committee may decide to comment at a future stage.

3. Mr A McLeod

Mr McLeod enquired about the progress of the plan to install wooden posts on certain verges in Waverley Lane and Tilford Road, Farnham.

It was confirmed in response that the posts will be installed in the near future.

4. Mr David Jones

Mr Jones reflected the concern of traders in Downing Street, Farnham at the recent temporary closure to allow a street-market to take place, particularly in relation to signage, traffic implications and consultation.

Mrs P Frost replied in behalf of the Committee and recognised that the partners involved in planning the event had learnt lessons which would be taken into account in the preparation for future road closures in central Farnham, e.g. the forthcoming work on the gas supply.

5. Mr K Reed

Mr Reed enquired on the progress of the speed limit changes in the Cranleigh area agreed by the Committee. He also asked about the nature of the proposed interim measures at the Elmbridge Road bridge in Cranleigh.

The Local Highways Manager confirmed that the speed limits have been prioritised for completion this financial year and he envisaged that they would be in place by the autumn. He recognised the complexity of the situation at the bridge and noted that members are aware of the problems, which principally relate to conflicts over priority rather than accidents. However, the Local Transport Plan Task Group had decided to recommend that the installation of traffic lights at this location should not be one of the schemes prioritised for 2008-2009 (see Item 7 on the agenda of the formal meeting). Officers would investigate the possibility of clarifying and resiting the signage and installing a Vehicle Activated Sign on the western approach to the single-file section.

6. A Cranleigh resident

Further reference was made to the problems at the Elmbridge Road bridge, Cranleigh and to the implication of the recommendations at Item 7.

The concern was noted.